

# RIVIERA HEIGHTS HOMEOWNER'S ASSOCIATION

3040 RIVIERA HEIGHTS DR., KELSEYVILLE, CA 95451

PHONE: 279-2245 FAX: 279-2242

RESOLUTION REQUEST FORM (SUBMIT TO OFFICE)

DATE:

Name of resident registering request (please print):

Address:

Phone:

## NATURE OF PROBLEM

Problem Reported (provide details):

Need RHHA warning letter mailed: Yes / No *(Please circle)*

Other resolution suggestion:

Anonymity requested: Yes / No *(Please circle)*

Reported by:

Date:

Time:

Location of Issue needing resolution:

## SERVICE DETAILS

Service Rendered:

RHHA remarks:

Status after Service:

*(Please circle)*

Complete/ Incomplete/ Pending / Working  
solution provided

Person resolving issue:

Start of Resolution:

End of Resolution: