

**RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION**

**BOARD MEETING MINUTES**

**March 2, 2023**

- 1. MEETING CALL TO ORDER**
  
- 2. ROLL CALL**  
Board Members:  
Kathy Andre, President  
Susan McGurgan, Vice President  
Byron Turner, Secretary  
Antony Bisaccio, 2<sup>nd</sup> Vice President  
Vicky Lauritzen – Treasurer
  
- 3. APPROVAL OF MINUTES – from February 2, 2023 Board Meeting as submitted.**
  
- 4. OFFICE ISSUES/FINANCIAL REPORTS**
  - A. Account Balances**
    - Operating Checking
    - Money Market
    - Fire Abatement
    - ARC
    - Reserve Checking
  
  - B. RHHA Handyman – hired Craig Timm**
  
  - C. RHHA Groundskeeper position**
  
  - D. Reserve Study with on-site visit – March 13th**
  
  - E. Board semi-annual finance and fiscal planning session – March 2nd**
  
  - F. Annual Board of Directors Candidate applications – Due March 21st**
  
  - G. Signage options for community entrance / display cases**
  
- 5. PRESIDENTS REPORT:**
  - A. FIREWISE - UPDATE:**
    - 1. Annual fire hazard inspections – Will start March 27 & 28**
    - 2. Spring chipping – May 3rd – 5<sup>th</sup>**

3. **Benefit Zone mtg / Re-inspected properties**
4. **Konocti Fire Safe Council – Grant applications**

**B. CLUBHOUSE/POOL – UPDATE:**

1. **Fence replacement – J.A.C. Construction scheduling**
2. **Deck railing upgrades – Requested bids**
3. **FireScape landscaping – Requested bids**

**C. MARINA – UPDATE**

1. **Tree branches down on road – Volunteers at meeting offered to assist in tree removal.**
2. **Dock – Raised to max. height due to water level**

**D. ARC – UPDATE**

**E. CODE ENFORCEMENT - UPDATE**

**F. SOCIAL COMMITTEE – UPDATE**

1. **Committee meeting – March 6th**
2. **Italian Fundraiser dinner – March 24<sup>th</sup> at 6pm**

**G. OPEN FORUM**

**H. ADJOURNMENT OF MEETING**

**The Next Monthly Board Meeting will be held at 2:00 pm Thursday, April 6, 2023 at the Clubhouse and via ZOOM. Contact the RHHA for more information.  
Executive Session will immediately follow Board Meeting.**