

MINUTES

RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION

BOARD MEETING

THURSDAY, OCTOBER 9th, 2025

- **MEETING CALL TO ORDER**

Meeting called to order at 2:09pm

- **ROLL CALL**

Board Members:

Kathy Andre, President – present

Susan McGurgan, Vice-President – absent

Antony Bisaccio, 2nd Vice-President - absent

Vicky Lauritzen, Treasurer – present

Office Manager-Tara Davis-present

- **INTRODUCTION OF NEW BOARD MEMBER**

Cindy Sottiaux, who was present, will be serving as the RHHA Board Secretary

- **APPROVAL OF MINUTES – August 1st & September 4th & September 18th**

Vicky Lauritzen made a motion to approve and adopt minutes of August 1st, September 4th and September 18th, 2025, as submitted. Cindy Sottiaux seconded motion; Board voted unanimously to approve/adopt minutes as submitted.

- **TREASURER'S REPORT:**

Vicky Lauritzen, Treasurer, reported Account Balances/Financial Recap for August 2025. These reports were available as handouts to Board Members and RHHA residents in attendance, and a copy will be included within these minutes.

- **CLUBHOUSE/OFFICE:**

- Annual Financial Review from CPA's Pheling & Pheling was completed by Zack and reviewed by Board
- Fall Disclosures will be mailed to homeowners. This will include information on AB130 as well as the RHHA Annual Financial Review.
- Kathy Andre gave an update on AB-130 and the RHHA Enforcement & Fine Policy. She reminded everyone that the 28-day owner commentary period ends on Oct. 17, 2025, and that the Board will be voting to adopt the corrected proposed Enforcement & Fine Policy at a special open Board Meeting on October 23, 2025.
- Hired Yvette Gallo for the open position as Office Assistant
- Hired Alexa May for the open position for Collections Representative
- The sign for Skyline Drive was stolen, and the county has been notified multiple times but unwilling to replace. RHHA has ordered a new sign and will install.
- Monthly Interest charges were posted for outstanding dues. Interest is only posted on dues, not fines or fees.

PRESIDENTS REPORT:

A. RHHA FIREWISE - UPDATE:

- RHHA Annual Property Fire Risk Inspections are ongoing. We are at 505 properties cleared, which is about 80% of the properties.
- Fall Chipper Days have been scheduled for November 5-7, 2025. This will be funded through a grant from CLERC and will help RHHA save around \$5,000.
- Benefit Zone – ongoing discussion with county
- Discussed a possible grant funding opportunity with CLERC to develop additional fire fuel breaks in RHHA and on neighboring properties for wildfire protection.

B. KONOCTI FIRE SAFE COUNCIL – UPDATE

- Continuing the clearing of 35-acre CAL FIRE fuel break behind RHHA. This was funded by a grant from CLERC and being completed by the Hog Back Ridge Crew.
- KKFSC received an \$89,000 PG&E Grant to clear brush around PG&E poles. This will include two properties behind the lower section of Marina View Drive connecting to Soda Bay; developing additional shaded fuel break for wildfire preparedness.

C. CODE ENFORCEMENT

- No speeding in RHHA – Please slow down. We have had multiple deer hit in RHHA.

D. ARC

- Continuing to contact owners about trash/personal items in front yards.
- Working with the county regarding a collapsed roof in RHHA.

E. MARINA

- Everything has slowed down at the marina with the summer season coming to an end.

F. POOL

- Pool closed for the season on September 22, 2025.

G. SOCIAL COMMITTEE:

- Fall Craft Fair will be held on November 15, 2025
- Christmas Party-TBD
- Friday Fun Nights continue to be held on the 2nd Friday of each month

H. OPEN FORUM

- Owner suggested fire abatement inspections end for the year

I. ADJOURNMENT OF MEETING at 2:35.