

**MINUTES**  
**RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION**  
**BOARD MEETING**  
THURSDAY, MAY 7th, 2026

**1. MEETING CALL TO ORDER: 2:03 PM**

**2. ROLL CALL**

Board Members:

Kathy Andre, President – Present

Susan McGurgan, Vice-President – Absent

Byron Turner, 2<sup>nd</sup> Vice President – Present

Vicky Lauritzen, Treasurer – Present

Cindy Sottiaux, Secretary – Present

Tara Davis-Office Manager-Present

**3. APPROVAL OF MINUTES – April 2, 2026:** Byron Turner made a motion to approve the minutes, seconded by Cindy Sottiaux and passed unanimously.

**4. TREASURER’S REPORT:**

- Account Balances/Recap: Vicky Lauritzen gave the March 2026 reports.

**5. CLUBHOUSE/OFFICE:**

- 2026-2028 BOD Election- The election was determined by Acclamation.
- 2025-2026 Reserve Transfer – The first payment of \$22,500 has been transferred; the remainder will be completed in June.
- 2026-2027 Reserve Study- Association Reserves will be conducting an onsite inspection on August 3<sup>rd</sup>. The onsite visit is done every three years.
- Discussion and Vote to Approve 2026-2027 Fiscal Year Budget & Dues Assessment: Vicky Lauritzen made a motion to approve the new budget. It was seconded by Byron Turner and was unanimously approved. HOA dues will be \$580.00 which is an 11% increase.
- Annual Spring Disclosures – We are currently working on the 2026 Spring Disclosures.
- Discussed & Voted to Approve minor Revisions to RHHA Pool and Marina Rules. Vicky Lauritzen made a motion to approve the pool rules revisions. It was seconded by Byron Turner and passed unanimously. Cindy Sottiaux made a motion to approve the Marina rules revisions. Byron Turner seconded it and it passed unanimously.
- Collections: We are getting bids from collection agencies to see if that is a better option for us.
- We are reviewing bids for continued brush mitigation of Clubhouse & surrounding common areas.

**PRESIDENTS REPORT:**

**A. RHHA FIREWISE:**

- Red Cross will be here installing smoke detectors in June.

- Fire Risk Inspections are currently underway. Homeowners will have until their hearing date to make the required changes.
- RHHA Bonus Chipper Days – A grant through CLERC funded a bonus chipper days event. It was scheduled for April 15-17 but was postponed for a few days. About 40 properties participated.
- RHHA Spring Chipper Days – CLERC will be funding another Chipper Days May 26<sup>th</sup> thru May 29<sup>th</sup>
- Fire Abatement on RHHA Common Areas is underway.
- Properties that are abandoned are being mitigated by CERC crews.

**B. BENEFIT ZONE** – Postponed discussion until next meeting.

**C. KONOCTI FIRE SAFE COUNCIL** –

- 4<sup>th</sup> Annual KFSC Firewise Summit was held on Friday, April 24, 2026. There were about 65-70 people at this event, and it went really well.
- There is a new PG&E Grant for \$99,000 for tree removal Within 500' of power poles
- Black Forest- Control burn pending with CAL FIRE & TERRA. We are pushing to get this done this year.

**D. CODE ENFORCEMENT** – Parking is still a big issue.

**E. ARC** – UPDATE

- Seeking ARC Committee Volunteers

**F. MARINA** –

- Bids for Fencing replacement being obtained
- Brush mitigation will be underway soon

**G. SWIMMING POOL OPENING & BARBEQUE on SATURDAY, MAY 23, 2026**

- Pool Inspection w/ Luchesse for bid to evaluate need/cost of pool lining and/or decking and tile
- Pool Inspection w/ County will take place in the next couple of weeks
- Painting of pool deck/bathrooms and opening preparations underway
- Pool monitors are being interviewed/hired.

**H. SOCIAL COMMITTEE** – On Hold

- Water Aerobics – Tues & Thurs at 10am-11am starting June 9, 2026, with instructor Yvette Marciano. We also have a walking group on Mon. and Wed. @ 9AM

**I. OPEN FORUM:** None

**J. ADJOURNMENT OF MEETING:** 3:00PM