

MINUTES
RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION
BOARD MEETING
THURSDAY, MARCH 5th, 2026

1. MEETING CALL TO ORDER – 2:06 PM

2. ROLL CALL

Board Members:

Kathy Andre, President – present

Susan McGurgan, Vice-President – present

Byron Turner, 2nd Vice President – present

Vicky Lauritzen, Treasurer – present

Cindy Sottiaux, Secretary – present

Tara Davis – Office Manager - present

3. APPROVAL OF MINUTES –

Susan McGurgan made a motion to approve the minutes for Feb. 5, 2026, Vicky Lauritzen seconded and they were approved unanimously.

4. TREASURER'S REPORT:

- Account Balances/Recap – Vicky Lauritzen gave the recap for January.
- Financial Reports – A copy of the Financial Recap was available at the meeting
- CA Accounting – We are still getting used to the transition and so far pleased with CA Accounting.

5. CLUBHOUSE/OFFICE:

- 2026 BOD Election- Notice of Nomination Procedures has been mailed and or emailed to owners.
- 2026 BOD Election- Nomination Deadline is April 3. There are two open positions.
- CPR & Red Cross Ready Training for RHHA Members – was held on March 4th, 2026. We had a great turnout. We plan to have another one during the summer on a Saturday so hopefully more people can attend. We will also have information on emergency evacuations. We don't have a date yet.
- Pool Application was Submitted to Lake County Department of Health, who will be inspecting and issuing the permit to open our pool.
- We are in the process of Opening new ARC Account at SBMC and updating signers on accounts.
- House Fire on Marina View Drive – The whole house is a loss, and the owner did not have insurance. The home, foundation, and debris will have to be removed. Byron Turner made a motion to let the driveway remain; Susan McGurgan seconded it, and the Board voted unanimously to approve. There also is a Go Fund Me account if anyone would like to donate.
- Collections – Letters went out to homeowners with outstanding balances. We are making good progress and have gotten a lot of responses.

- We will be beginning Budget Preparation for the 2026-2027 fiscal year soon
- Reserve Fund Transfer – 50% of operations will need to be transferred to the reserve fund.

PRESIDENTS REPORT:

A. RHHA FIREWISE:

- Fire Abatement Hearings- The last of the hearings will be held on March 17, 2026
- Fire Risk Inspections starting April 2026 and continuing in May
- Mailing of the 2026-2027 Fire Abatement Program will go out next week
- 2026-2027 Fire Hazard Mitigation Policy & Inspection Report – The Board received copies of both to review. Vicky Lauritzen made a motion to approve the Fire Hazard Mitigation Policy, Susan McGurgan seconded, and the Board voted unanimously to approve. Everyone will get an inspection report. If you are found not to be in compliance, you will be given the opportunity to do so before any fines assessed. Vicky Lauritzen made a motion to approve the inspection report with one minor change, Cindy Sottiaux seconded, and the Board voted unanimously to approve.
- RHHA Spring Chipper Days – working in collaboration with CLERC, who received a grant to fund this project. It will take place May 26th thru Fri, May 29th - NO OLEANDERS CAN BE STACKED BECAUSE THEY CANNOT GO THROUGH THE CHIPPER.
- Black Forest – There are still around 300 piles to be burned. They will be burning them in March and April, weather permitting. There are other controlled burns planned, so don't be alarmed.
- Hog Back Ridge Crew- Control burns on CalFire fuel breaks/wilderness road area – It is cleared and they are getting ready to burn.
- NCO – property mitigation opportunities with CERC are being set up for people in need through a grant from CERC.
- Controlled burns @ Nowell property next to RHAA Clubhouse

B. BENEFIT ZONE - meeting with County Code Enforcement and Dept. Of Public Works - the DEPT. Of Public Works has taken over the benefit zone. They are making a plan to begin.

C. KONOCTI FIRE SAFE COUNCIL –

- 4th Annual KFSC Firewise Summit will be held on Friday, April 24, 2026. It has doubled in size and will be held in Buckingham. They will go over goals and accomplishments.

D. CODE ENFORCEMENT – We are working on problem properties. We still have homes with trash and garbage outside.

E. ARC – We have a variety of ARC violations that have taken up a lot of time, but we are getting through them.

F. MARINA – UPDATE – It is in good shape and drying out.

G. SOCIAL COMMITTEE – On Hold

- Water Aerobics – Tues & Thurs at 10am-11am starting June 9, 2026, with instructor Yvette Marciano

H. OPEN FORUM –Mr. Kenneth White had questions about the boards process in changing phone companies.

I. ADJOURNMENT OF MEETING – 3:06 PM