

RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION
BOARD MEETING MINUTES
THURSDAY, March 7, 2024

The RHHA Monthly Board Meeting was held at the RHHA Clubhouse on Thursday, March 7, 2024, at 2:00 PM, both in-person and via ZOOM.

Join Zoom Meeting

<https://us02web.zoom.us/j/6900913399?pwd=M1dOM1dWcGNZWFFtS3lFcXBtdU1m>

QT09

Meeting ID: 690 091 3399

Passcode: Rhha#1234

1. **MEETING CALL TO ORDER @2:10PM**

2. **ROLL CALL: Present were Kathy Andre, Susan McGurgan, Vicky Lauritzen**

Absent were: Antony Bisaccio & Byron Turner

3. **APPROVAL OF MINUTES: Susan McGurgan made motion to adopt minutes, all voted unanimously to adopt minutes as submitted.**

4. **TREASURER'S REPORT:**
 - **Account Balances/Recap**
 - **Transfer of reserve funds to meet 50% of annual 2023-2024 funding commitment made in Feb 2024 completed. Reserve fund = \$72,960.**

5. **CLUBHOUSE/OFFICE:**
 - **“Meet the Candidates” Event for District 5 Supervisor held February 21, 2024 at RHHA Clubhouse. -successful**
 - **RHHA Board of Directors annual election process underway; two open positions on Board for 2024/2025 fiscal year.**
 - **Notice of Candidacy Nominations mailed to owners Feb. 23, 2024.**
Deadline for nominations: April 4 2024.
 - **Discussion on voting Quorum requirements: Adams Stirling: CC&R's outdated, change quorum requirement to majority of votes.**
 - **Clubhouse rental program/rental fee comparisons – board to review and vote: attendees and all Board members present agreed to raise the rental fee \$25, from \$125 to \$150.**
 - **2024 – 2025 Budget development starting March 2024.**

- **2024 – 2025 Reserve Study development starting in March 2024.**
- **Maintenance Position – interviews in progress, summer job.**
- **Exploring storage options for Clubhouse – shed, bids, executive session to decide. Obtaining related bids.**

PRESIDENTS REPORT:

A. FIREWISE UPDATE:

- 1. RHHA Firewise Committee meeting bi-monthly: fire insurance rates are accelerating, home sales are up. RHHA is a Firewise USA community since 2016, . RHHA has 79 acres to maintain.**
- 2. RHHA Annual Property Fire Risk Inspections on common area land – starting mid March 2024**
- 3. 2024 Property Fire Risk Inspection Forms:**
- 4. 2024 Hazard Mitigation Policy, including fine schedule. Board to review & vote.**
- 5. Mailing of RHHA Firewise info to owners, including the 2024 Hazard Mitigation Policy & Chipper Day info. planning underway**
- 6. RHHA Neighborfest - \$2,500 Grant award for RHHA plans in progress – Saturday, April 20, 2024.**
- 7. RHHA Annual Spring Chipper Days; Wed thru Fri, May 8th, 9th & 10th, 2024**
- 8. Interviews/Hiring for Fire Abatement Coordinator & Annual Property Fire Risk Inspector**
- 9. February 28th, Soda Bay Corridor Evacuation Plan Event was held at Konocti Harbor Resort for public input.**

B. ARC – UPDATE

C. CODE ENFORCEMENT – UPDATE

D. MARINA – UPDATE

E. SOCIAL COMMITTEE – UPDATE

- **Friday Fundays in the Clubhouse the second Friday every month 6PM**
- **Valentine’s Food Drive for the Kelseyville Food Bank was successful**
- **Cleaning & organization of Archive & Social Committee activities room on lower Clubhouse level.**
- **Neighborfest coordination and staffing**

F. OPEN FORUM

G. ADJOURNMENT OF MEETING: 3:17pm

**The Next Monthly Board Meeting will be held at 2:00 pm Thursday, April 4, 2024, at the Clubhouse and via ZOOM. Contact the RHHA for more information.
The Executive Session will immediately follow Board Meeting.**