

**MINUTES**  
**RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION**  
**BOARD MEETING**  
THURSDAY, JUNE 4th, 2026

**1. MEETING CALLED TO ORDER** at 2:05 PM

**2. ROLL CALL**

**Board Members:**

Kathy Andre, President -present

Susan McGurgan, Vice-President – present

Byron Turner, 2<sup>nd</sup> Vice-President – present

Vicky Lauritzen, Treasurer – present

Cindy Sottiaux, Secretary – present

**Office Manager:** Tara Davis – present

**3. APPROVAL OF MINUTES** – Vicky Lauritzen made motion to approve the May 7<sup>th</sup> meeting minutes; it was then seconded by Byron Turner and passed unanimously.

**4. TREASURER’S REPORT:**

- Account Balances/Recap- Vicky Lauritzen gave the recap for April.

**5. CLUBHOUSE/OFFICE:**

- Board voted to transfer the remaining 50% reserve contribution for 2025-2026 in the amount of \$22,500 from operating account to reserve fund to meet total reserve contribution of \$45,000. Vicky Lauritzen made a motion to transfer the balance. Susan McGurgan seconded; motion unanimously approved.
- 2026-2027 Reserve Study on-site inspection by Association Reserves will be on July 6, 2026. We will be sending out the results to the owners by mail/email.
- 2026 Annual Spring Disclosures were mailed/emailed to owners at the end of May.
- Accounts Receivables & Collections- 5 RHHA properties were sold at tax auction. We continue to work with owners who are delinquent and looking into collection agencies, as we currently do not have a collection representative.
- New signature cards of board members for SBMC have been completed. Signing of new signature cards at Community First underway.
- RHHA Annual Meeting to be held on June 27, 2026, at 10am.
- Monthly landscaping bids for RHHA Common Areas being obtained; board to review in Executive Session.
- The board is currently comparing banks to open new ARC account.

**6. PRESIDENTS REPORT:**

**A. RHHA FIREWISE:**

- Jay Baristianos, RHHA FA Rep. has finished all fire inspections and is working on re-inspections. If you have not received your FA report, please notify the office.

- RHHA Spring Chipper Days with CLERC partnership/grant funding was held May 26<sup>th</sup> thru May 29<sup>th</sup>. The next Chipper Days Event is July 15-17. This is at no cost to the HOA and owners must sign up for CLERC Chipper Program if they wish to have their piles chipped for free.
- Fire Abatement on RHHA Common Areas – Clubhouse, Marina, lot next to Club House and Grande Vista Drive has been completed. The area below Westridge (fire break area) is in progress. Rico's Tree Service has completed the fire abatement.
- NCO – property mitigation with CERC - grant pilot project

**B. BENEFIT ZONE:** Deferred to next meeting.

**C. KONOCTI FIRE SAFE COUNCIL:**

- KFSC has received a PG&E Grant for \$99,000 for hazardous tree removal within 500' of power poles.
- Black Forest- Control burn pending with CAL FIRE & TERRA

**D. CODE ENFORCEMENT:** On-going

**E. ARC:** Received/processed multiple ARC applications for exterior improvements. We are still looking for ARC committee members.

**F. MARINA:**

- Bids for Fencing replacement obtained and will be reviewed in executive session
- Brush mitigation was completed on RHHA common area

**G. SWIMMING POOL:**

- Pool opening BBQ was held on Saturday, May 23, 2026. There was a nice turnout.
- We passed our Pool Inspection w/ County Health Department on 5/14/26.
- Completed the pool deck painting and opening preparations for pool
- Pool monitors were interviewed and hired
- Pool days/hours of operation in June are Tuesday thru Sunday 10AM –7PM. In July and August, the pool will be open 7 days a week from 10AM – 8PM (pending weather, pool usage or unforeseen circumstances)

**H. RHHA SOCIAL ACTIVITIES/EVENTS:**

- Water Aerobics starts June 9, 2026. It will be held every Tues & Thurs from 10am-11am, with instructor Yvette Marciano
- The Walking Club meets at RHHA Clubhouse every Mon & Weds @ 9am

**I. OPEN FORUM:** There was a concern about mitigation work on a property located below Evergreen Drive, not in RHHA. Homeowner asked questions about ARC and maintenance that the Board addressed.

**J. ADJOURNMENT OF MEETING @ 3:03PM**