

RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION
BOARD MEETING MINUTES
September 7, 2023

The RHHA Monthly Board Meeting was held at the RHHA Clubhouse on Thursday, September 7, 2023, both in-person and via ZOOM.

1. MEETING CALLED TO ORDER AT 2:07PM
2. ROLL CALL – ALL BOARD MEMBERS PRESENT
3. APPROVAL OF MINUTES
Susan McGurgan made motion to adopt meeting minutes as submitted.
Vicky Lauritzen seconded motion. All voted in favor.
4. Account Balances/Recap reviewed
5. Posting of Late Fees
A 10% late fee (\$44.70) on annual dues is being assessed on all outstanding dues amounts. Invoices reflecting late fee charges will be mailed next week after posted to homeowners accounts.
6. Fire Abatement Coordinator / Office assistant
Posted on Indeed and interviewing potential candidates
7. Office Manager Resignation / Interviews
Cindy Jassar's last day will be Sept. 13, 2023 and she has accepted a position Of Fire & Forestry Project Coordinator with CLERC. Interviews to follow.
8. Pehling & Pehling Annual review – The annual review meeting with RHHA CPA is set for Sept. 22, 2023.
9. Fall Disclosures, which includes the final Annual Financial Review will be mailed mid-October in accordance to Davis Stirling Act.
10. Fines / Penalties for Fire Abatement, ARC & Code Enforcement
Assessments recorded

PRESIDENTS REPORT:

- A. FIREWISE - UPDATE:
 1. Ongoing fire abatement – watch for new growth of grasses/tree foliage
 2. Sapling Removal Team – accepting volunteers; encouraged owners to

Cut down/remove saplings and put them out for Chipper Days

- 3. Fall Chipping dates – set for November 8th – 10th with Timberline Land Management**
- 4. Lessons from Lahaina Firewise Meeting held at RHHA clubhouse; guest speakers John Nowell and CAL FIRE Battalion Chief Brian York gave presentation for Wildfire preparedness and evacuation – September 25th 4:30pm to 7:30pm**
- 5. Second CA Insurance Commissioner Workshop - Sept. 28th
Review updates on CA Insurance commissioner website; increased hazard insurance Premiums are having a major impact on area homeowners**
- 6. CERT Training – Oct. 28th – 29th RHHA homeowners are invited to participate in This community emergency response training program with NCO.**
- 7. Benefit Zone mtg – Work to begin over next week; anticipate county mitigating 25 properties in RHHA whose owners are deceased or have abandoned properties.**
- 8. CLERC putting out vendor bids for hazardous tree removal along Soda Bay corridor
To be completed by March 2024.**

B. CLUBHOUSE - UPDATE:

- 1. Clubhouse Available for Rentals - \$125/day**
- 2. Pine tree removed – Rico's Tree Service was awarded bid to remove dead tree**
- 3. Wyatt Taylor – Recognition Certificate for trash cleanup along roadways in RHHA to be sent to this young man for his volunteer work**

C. POOL – UPDATE

- 1. September hours 10am – 7pm**
- 2. Last day of the season – Sept. 17th and pool will close until 2024 Memorial weekend.**

MARINA – UPDATE

- 1. Bear sighting at the Marina as well as on Evergreen Drive. Please be aware of your surroundings and keep your pets indoors.**

E. ARC – UPDATE

**Reminder to homeowners to fill out an ARC application and obtain ARC approval
Prior to the commencement of exterior work on your property.**

F. CODE ENFORCEMENT – UPDATE

- 1. Reminder Memo to Members sent via email**

G. SOCIAL COMMITTEE – UPDATE

- 1. Friday Fun Night/Game Night – Sept. 8th from 5:30 – 8pm**
- 2. Food Drive – Donations accepted through Sept. 18th to benefit Presbyterian Food Pantry**
- 2. Annual Halloween Party – Oct. 25th 5pm -8pm RHHA Clubhouse**
- 3. First Annual Craft Faire – Nov. 11th 11am – 4pm RHHA Clubhouse**

- 4. RHHA Annual Christmas Party – Dec. 15th**

H. OPEN FORUM

I. ADJOURNMENT OF MEETING

**The Next Monthly Board Meeting will be held at 2:00 pm Thursday, October 5, 2023 at the Clubhouse and via ZOOM. Contact the RHHA for more information.
Executive Session immediately followed Board Meeting.**