RIVIERA HEIGHTS HOMEOWNERS' ASSOCIATION

3040 RIVIERA HEIGHTS DRIVE

KELSEYVILLE, CA 95451

July 1, 2020 HOMEOWNERS' BOARD MEETING

- 1. Meeting called to order 2:05 PM, President announced that RHHA had purchased Zoom package that would allow meetings to extend beyond 40 minutes.
- 2. ROLL CALL:

Kathy Andre, President

Susan McGurgan, 1st Vice-President

Nancy Yamaguchi, 2nd Vice-President (Absent)

Victoria Robinson, Treasurer

Byron Turner, Secretary

- 3. Approval of Minutes of June 3 meeting
- 4. Office Issues/Financial Reports

Bank Balances as of 6/2/2020:

Operating Checking:	\$ 50,321
Money Market:	19,058
Fire Abatement:	1,089

Total - Operating Accounts \$ 70,468

Umpqua Reserve Checking	\$ 8,077
Westamerica Reserve Checking:	158,535
Reserve Fund CD:	<u>102,148</u>

Total – Reserve Accounts \$ 268,760

Office Staff Announcements: President Andre reported that former Office Manager Jessica Johnson has been promoted to Association Manager, and announced Kathryn Cabreros as the new Office Manager. Also, Sophie Sells would remain on staff.

- A. President announced that the membership Assessment Statements for the 2020-2021 fiscal year had been mailed to all homeowners.
- B. President announced the transfer of \$24,000 balance to the Reserve Fund, which meets the RHHA 100% fund contribution goal of \$48,000 for the 2019-2020 fiscal year.
- C. Election results: President announced that there were 3 notices of candidacy received for the BOD election, with only 2 homeowners in good standing and therefore qualified to run for election. Accordingly, the election was uncontested and no further election procedures are necessary. Candidates Susan McGurgan and Victoria Robinson, who were running for additional BOD terms, have been reelected and will remain on the Board.

5. President's Report

- A. Swimming Pool update: President reported that the swimming pool had passed the required Environmental Health inspections, and that the protocols submitted would need to be followed in order to stay open. President asked for cooperation among residents, and that everyone read the new pool requirements. President reported on some of the required protocols, including mask requirements, identifications, keys, and guests prohibited.
- B. Firewise update: President announced that Jim Comiskey would be returning to assist with community firewise compliance.

Meeting continued to July 8, at 2:00 p.m. due to technical difficulties.

July 8 meeting (continuation of July 1, 2020) called to order at 2:00 p.m.

ROLL CALL:

Kathy Andre, President

Susan McGurgan, 1st Vice-President

Nancy Yamaguchi, 2nd Vice-President

Victoria Robinson, Treasurer (Absent)

Byron Turner, Secretary

President Andre gave a recap of the January 1st meeting, including staff promotions, election announcements, fire abatement update, and pool update. President announced that pool was open and read some of the required rules. A RHHA member commented that the pool rules were working well.

- C. Marina Update: President announced that the RHHA had contracted with Clearlake Marine Construction for the new Marina pier. The pier design submitted by Clearlake Marine Construction was approved by the Board and the design has been submitted to Lakebed Management as the first step in the permit process. Once approved by Lakebed Management, the design will be engineered and submitted to the Lake County Planning & Development Department for required building permits. RHHA asked that a ladder be added to the structure. In general, the proposed pier will be in the exact same location as the previous pier, extend fifty feet in length and have a gangway and lower platform at a 90 degree angle off the end of the pier.
- D. Litigation: President gave a brief update on the ongoing civil litigation between a resident and the RHHA, which is very costly to the association and requires a great deal of time from the Board and RHHA office staff.
- E. Code Enforcement: President announced that Carrie McCord has volunteered to assist the RHHA with code enforcement.
- F. Water system: President announced that due to grant shortfalls and expenses that exceeded the amount of grant funding, Lake County Special Districts (CSA#20), will move forward will replacing only 2 of the 4 water tanks in RHHA that were originally scheduled to be replaced.
- G. Social Committee: No updates due to Covid-19

ADJOURNMENT OF Meeting

Next BOARD MEETING WILL BE HELD ON Wednesday, August 5, 2020 at 2:00PM via ZOOM, pending Covid-19 Shelter in Place. Contact the RHHA for more information. Minutes of these July meetings will be posted.

Meeting adjourned at 2:26 p.m.

Next BOARD MEETING WILL BE HELD ON Wednesday, August 5, 2020 at 2:00PM AT CLUB HOUSE or via teleconference, pending Covid-19 Shelter in Place Orders. Contact the RHHA for more information.

Executive Session will immediately follow this Board Meeting.