#### **MINUTES**

# RIVIERA HEIGHTS HOMEOWNERS' ASSOCIATION BOARD MEETING FRIDAY, APRIL 1, 2022

The RHHA Monthly Board Meeting was held at the RHHA Clubhouse on Friday, April 1, 2022 at 10:00AM, both in-person and via ZOOM.

#### 1. MEETING CALL TO ORDER

Meeting called to order at 10:06 a.m.

#### 2. ROLL CALL

**Board Members:** 

Kathy Andre, President - present

Susan McGurgan, Vice President - absent

Byron Turner, Secretary - present

Antony Bisaccio, 2<sup>nd</sup> Vice President - present

Vicky Lauritzen – Treasurer – Introduction of new Board Member - present

Vicky Lauritzen was introduced as the newest Board member.

#### 3. APPROVAL OF MINUTES – from February 2, 2022 Board Meeting as submitted.

Approved as submitted

# 4. OFFICE ISSUES/FINANCIAL REPORTS

#### 1. Bank Balances as of 3/23/22:

Operating Checking:	\$ 97,838
Money Market:	19,065
Fire Abatement:	1,089
Total - Operating Accounts	\$ 117,992
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Umpqua Reserve Checking	\$ 4,492
Westamerica Reserve Checking:	58,754
Reserve Fund CD:	103,320
Total – Reserve Accounts	\$ 166,566
ARC:	2,025

- 1. Total cash receipts through February were \$232,800. Of the total received, \$212,200 was for annual dues, \$8,100 was for property transfers, \$4,400 was for fines, and \$2,850 was for late fees. Cash operating expenses through February were \$131,200 (23% administrative, 53% payroll, 15% property maintenance, 9% utilities).
- 2. On an accrual basis, total income through February was \$287,600 and year-to-date operating expenses were \$162,600. Reserve expenses through February were \$141,200, which includes \$112,700 in expenses at the Marina and \$28,000 in fire abatement expense.
- 3. Two property transfers were posted in February. Year-to-date, 34 transfers have been recorded.
  - B. Financial statements & HOA Dues for 2021/2022 received to date

President provided update

- A. Fire abatement, ARC & code enforcement fines recently assessed

  President reported on Code Enforcement activity and fines at 7295 Evergreen
- B. Notice of Candidacy for RHHA BOD mailed March 2, 2022; results March 31, 2022

Only current RHHA Board members submitted notices of candidacy; therefore Board makeup remains the same.

C. Annual RHHA 2022/2023 Budget and Reserve Study – in process as part of Annual Disclosures to go out in May 2022

President gave update

E. Litigation Update – on-going litigation with RHHA Homeowner

President reported on favorable ruling by Court

#### PRESIDENTS REPORT:

#### A. FIREWISE - UPDATE:

President reported on the following items:

- A. House Fire at 3150 Westwood Drive
- B. AmeriCorps Team defensible space project completed on 2/23/22

## C. Annual RHHA Property Fire Risk Inspections – March 2022

28 properties rated high, 131 medium, 16 have been cleared, 44 in process

- D. Annual Spring Chipper Days MAY 4, 5 & 6<sup>TH</sup>, 2022
- E. PG&E tree removal/mitigation project April 2022
- F. BLM fire mitigation in Black Forest to Evergreen Lane (path of Golf Fire) May
- G. Dead/dying tree removal at Clubhouse; junipers at Clubhouse removed.
- H. CLERC Grant Hazardous Tree removal along evacuation routes in progress
- I. Soda Bay Road Evacuation Route Clearing Grant Dept. of Public Works pending
- J. Benefit Zone update dead/dying trees
- K. Area Fire Safe Council
- L. Emergency Alert Siren proposals
- M. Lake County Special Districts updates/fire hydrant inspections

# **B. SWIMMING POOL**

President gave updates on pool and clubhouse status

- A. Opening of Pool Saturday, May 28, 2022
- B. Preparation of Pool and deck, bathrooms, signage, barbeque area, etc. in progress
- C. Pool Inspection to be scheduled
- **D.** Openings for Pool Monitors

President gave brief updates on the following items:

# C. MARINA – UPDATE

#### D. ARC/CODE ENFORCEMENT - UPDATE

## **E. SOCIAL COMMITTEE – UPDATE**

- A. Easter Event/Egg Hunt April 16, 2022
- b. Barbeque event for pool opening on Saturday, May 28, 2022

#### F. OPEN FORUM

No additional speakers

# **G. ADJOURNMENT OF MEETING**

Meeting adjourned at 11:20

The Next Monthly Board Meeting will be held at 10:00 am Friday, May 6, 2022 at the Clubhouse and via ZOOM. Contact the RHHA for more information.

Executive Session will immediately follow Board Meeting.