

**RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION**  
**BOARD MEETING MINUTES**  
**THURSDAY, FEBRUARY 1, 2024**

The RHHA Monthly Board Meeting will be held at the RHHA Clubhouse on Thursday, February 1, 2024, at 2:00 PM, both in-person and via ZOOM.

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/6900913399?pwd=M1dOM1dWcGNZWFFtS3lFcXBtdU1mQT09>**

**Meeting ID: 690 091 3399**

**Passcode: Rhha#1234**

1. MEETING CALL TO ORDER: at 2:05pm
2. ROLL CALL: Present were Kathy Andre, Susan McGurgan, Vicky Lauritzen & via Zoom Antony Bisaccio. Absent was Byron Turner
3. APPROVAL OF MINUTES: Susan McGurgan made motion to adopt minutes as submitted. Antony Bisaccio seconded the motion, all voted to adopt minutes as submitted.
4. TREASURER'S REPORT:
  - Account Balances/Recap: Treasurer, Vicky Lauritzen read account balances and financial recap, / Cashed matured CD and reinvested to a higher yield account. The account at Umpqua Bank was closed and the money was moved to Community First Credit Union. Financial reports are available to those attending.
  - New Bank Accounts opened – Community First Credit Union
5. Ongoing assessment and rescinding of Fines and Penalties for Fire Abatement, ARC & Code Enforcement are being assessed on properties in non-compliance after due process.
6. CLUBHOUSE/OFFICE:
  - The Board to consider an increase in rental fees and rental Insurance rider. Agenda item for next board meeting.
  - CA sick pay change for employees: 5 days up from 3, effective January 1, 2024
  - Updating RHHA Homeowners Welcome Letter, 33 home sales. July thru January
  - Website revamp - Bitsculpt, asking other web developers for bids.
  - Supervisor Jessica Pyska's representative attended today's meeting to better understand the needs of RHHA homeowner's. Date & time to be set for Meet the Candidates.

## **PRESIDENTS REPORT:**

### **A. FIREWISE - UPDATE:**

1. Ongoing fire abatement and enforcement of properties in non-compliance continues.
2. Annual Spring Chipper Days; Wed thru Fri, May 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup>, 2024
3. Wilderness Road – trees fallen & structure damaged – Board voted emergency authorization for removal of two downed trees & structure - Rico's Tree Service
4. Hiring for Fire Abatement Coordinator & Annual Property Fire Risk Inspector
5. New subdivision maps were obtained from the Recorder/Assessors office, showing all merged properties to date.
6. 2024 Fire Abatement Schedule of Fines Draft (Low, Med, High risk) – Board to discuss & vote.
7. Reflective Address Signs – Board to discuss and vote fees and fines.
8. KFSC – Hometown Wildfire Collaboration with CLERC & PG&E

- B. ARC – UPDATE :** Reminded homeowners to submit ARC applications for consideration and approval of exterior property improvements prior to commencement of work.

### **C. CODE ENFORCEMENT – UPDATE**

- Discharging Firearms
- Parking – no parking on grass/lawn due to fire danger
- Uptick in vehicle issues and dog attacks
- There are multiple people living in on of the property residence and multiple other issues, this is being addressed.

### **D. MARINA – UPDATE**

- Marina was badly littered after a Homeowner's BBQ, party identified and hearing set.

### **E. SOCIAL COMMITTEE – UPDATE**

- Friday Fundays in the Clubhouse the second Friday every month 6PM, this is a great way to meet your neighbors.
- Food Drive for the Kelseyville Food Bank until 02/13

### **F. OPEN FORUM**

**G. ADJOURNMENT OF MEETING: 3:00 pm**

**The Next Monthly Board Meeting will be held at 2:00 pm Thursday, March 7, 2024, at the Clubhouse and via ZOOM. Contact the RHHA for more information.  
Executive Session will immediately follow Board Meeting.**

**\*Sign on Fairview Lane ordered, no pole**