

Minutes From:
RIVIERA HEIGHTS HOMEOWNERS ASSOCIATION
BOARD MEETING
THURSDAY, AUGUST 6th, 2026

1. MEETING CALL TO ORDER 2:06 PM

2. ROLL CALL

Board Members:

Kathy Andre, President - Present
Susan McGurgan, Vice President – Present
Byron Turner, 2nd Vice President – Present
Vicky Lauritzen, Treasurer – Present
Cindy Sottiaux, Secretary – Present
Tara Davis, Office Manager – Present
Claire Lambert, Collections Officer - Present

3. APPROVAL OF MINUTES – June 27, 2026

Byron Turner made a motion to approve the minutes. Susan McGurgan seconded it and it Passed unanimously.

4. TREASURER'S REPORT:

- Account Balances/Recap
 - Financial Reports
- Vicky Lauritzen gave us the account balances and financial reports.

5. CLUBHOUSE/OFFICE:

- Annual Financial Review – Pheling & Pheling – August 6, 2026
The review went well. They will be mailed out to homeowners.
- Ferrell Gas – Discounts for RHHA & RHHA Members
We are now with Ferrell Gas and they are offering get discounts to our homeowners.
- 2026-2027 Reserve Study on-site inspection by Association Reserves – August 3, 2026
It was completed and is done every 3 years.
- Accounts Receivables & Collections-Update
Claire, our collections officer is working to collect past due money.
- RHHA Annual Meeting Held on June 27, 2026
The minutes will be posted.
- Board Meeting Schedule – Date/Time – Discussion
We would like homeowners suggestions on what days or times they would like.
- Update of Employee Handbook- to be reviewed by Board during executive session of 8/6/26.
Board to vote at next Board meeting
We are in the process of doing the updates.
- Website - Update
We are in the process of creating a new website. It will be a lot nicer and easier to add new info.
- Water Heater-Replaced; reserve expense

PRESIDENTS REPORT:

A. RHHA FIREWISE - UPDATE:

- Report: Buckeye Fire, June 16, 2026, in Riviera Heights HOA
- FIRE SAFETY/EVACUATION READINESS MEETING; guest speakers John Nowell & Jay Beristianos– held Weds, August 5th @ 7pm
The meeting was well attended.
- Fire Risk RE-Inspections-ongoing
They are slowing down, 80% are clear or almost clear.
- RHHA Spring Chipper Days – CLERC partnership/grant funding- Held July 15th thru July 17th
We are grateful to CLERC. It saved the HOA a lot of money. The next one will be in November. If you notify CLERC at other times, they will come and discard the vegetation you cleared. No oleanders!!!

B. BENEFIT ZONE – UPDATE

Public Works is in charge. We should have an update soon.

C. KONOCTI FIRE SAFE COUNCIL – UPDATE

KFSC WEBSITE/POD CASTS OF FIRE IN RHHA

We have asked the Dept. Of Public Works to trim the dead grass and brush along Soda Bay Road. We are waiting to hear back.

C. CODE ENFORCEMENT – UPDATE

There is an issue at the marina with squatters. Law Enforcement is involved. It had been busy.

E. ARC – UPDATE

- New ARC Committee Member
Scott Marsh is our new member. He will be working with Byron Turner.

F. MARINA – UPDATE

Please lock gate after entering and leaving.

G. SWIMMING POOL - UPDATE

- Pool days/Hours of Operation
Open 7 days a week from 10AM to 8PM
- Obtaining bids on deck and pool refurbishment (reserve project)
- Pool Loungers-Replaced

H. RHHA SOCIAL ACTIVITIES/EVENTS

- Water Aerobics – Tues & Thurs at 10am-11am with instructor Yvette Marciano
- Walking Club – Meet at RHHA Clubhouse Mon & Weds @ 9am
- Red Cross Sound the Alarm event held on Saturday, July 11, 2026; sign up for free smoke alarms and installation still available.
- Red Cross CPR compression training postponed to fall 2026; dates TBA

I. OPEN FORUM

nothing

J. ADJOURNMENT OF MEETING : 3:00 PM